

University of Missouri – Kansas City School of Medicine Policy on UMKC Residents and Fellows Desiring Rotations with Non-Affiliated Institutions

Policy: It is the policy of the University of Missouri - Kansas City School of Medicine (UMKC), under certain circumstances, to allow its residents and fellows to serve limited rotations at institutions outside of UMKC Affiliated Hospitals. These rotations shall be allowed only if the resident cannot obtain equivalent training and experience through a UMKC postgraduate educational program with one of its affiliated hospitals. Any exception to this policy must be based upon compelling circumstances clearly delineated by the requesting resident and approved by the Financial Advisory Committee, upon recommendation of the resident's Program Director.

Procedure:

1. A UMKC resident/fellow desiring to serve a rotation at a non-UMKC affiliated institution shall submit a written request for the rotation to the specific Program Education Committee. The request shall outline the reason for the request and include a statement as to the educational experience expected and how that experience cannot be obtained through a UMKC affiliated institution.
2. A letter of invitation or acceptance from the faculty of the other institution responsible for the elective shall accompany the written request. The other program shall agree to reimburse direct expenses for the rotation, including the resident's salary and benefits, to UMKC, or other means of paying for the rotation must be delineated.
3. The resident's Program Director shall make a recommendation regarding the request to the UMKC Financial Advisory Committee. The Financial Advisory Committee shall make the decision to either approve or deny the request and summarize the reason(s) for its decision. The decision will be communicated to the Program Director who will then inform the resident of the decision.
4. During the period of rotation, UMKC shall maintain professional liability, medical and dental insurance for the resident.
5. The resident is responsible for complying with rules and regulations of the other institution including compliance training, privacy training and/or orientations required by the other institution.
6. The supervising faculty at the other institution shall verify the resident's participation in the rotation for the agreed upon period and provide an evaluation of the resident's performance during the rotation.
7. UMKC shall not incur any additional expenses associated with the outside rotation such as travel, lodging and food.