UMKC School of Medicine – Emergency Medicine  
Emergency Medical Services Education Program

REGISTRATION FORM – EMERGENCY MEDICAL TECHNICIAN PROGRAM (FALL/WINTER)

<table>
<thead>
<tr>
<th>Name:</th>
<th>Phone:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>Email:</td>
</tr>
<tr>
<td>City:</td>
<td>State:</td>
</tr>
<tr>
<td>Zip:</td>
<td></td>
</tr>
</tbody>
</table>

- I am over the age of 18 [ ] YES [ ] NO
- I am a High School graduate or hold a GED [ ] YES [ ] NO
- Do you own or have access to a computer with Internet access? [ ] YES [ ] NO

The EMS Education program will provide each student with one program uniform shirt as a part of the tuition. Please select size:

<table>
<thead>
<tr>
<th>Uniform shirt size (Polo shirt)</th>
</tr>
</thead>
<tbody>
<tr>
<td>S [ ] M [ ] L [ ] XL [ ] XXL [ ] XXXL</td>
</tr>
</tbody>
</table>

Registration in the program is on a first-come, first-served basis. If the class is full, registrations will be added to a waiting list, and open seats will be filled up to the third class session. You must submit a registration fee of $100 with your registration to hold a seat in the program. Information letters are sent out 2-3 weeks before the first class meeting.

Some work and testing in the EMT program is provided online. All students in the program must have access to a computer with Internet access.

The EMT program participant will be asked questions regarding criminal history upon application to the National Registry of Emergency Medical Technicians (NREMT) and the State of Missouri Bureau of EMS (BEMS). Furthermore, all students will be required to provide a criminal background check prior to attending clinical rotations. A criminal history or affirmative response to questions will not necessarily disqualify the student. The NREMT and BEMS will determine whether or not the applicant may receive certification or licensure after completion of the program. The EMS Education program cannot advise the participant as to the effect of an affirmative response to these questions on the ability to participate in national certification examinations or state licensure. An affirmative response may impact the student’s ability to participate in clinical or field activities.

**Fees and Refund Policies**

Tuition for the fall and winter program is $900.00. The non-refundable registration fee of $100.00 is deducted from the total payment. If the class is canceled prior to the first meeting, or the student is not offered a seat in the class, the registration fee will be refunded. The registration fee is otherwise non-refundable. Payment of the full amount is due no later than the first night of class. **Tuition will be refunded less $100.00 if the student withdraws from the class prior to the fifth class meeting.** Otherwise, tuition is not refundable.

The National Institute for Emergency Medical Training provides practical examination services for the State of Missouri and the National Registry. Practical exam and National Registry written exam fees are not included in the tuition. Please allow an additional $150.00 for these tests, plus additional fees if multiple testing attempts are required.

Students are also responsible for purchasing professional liability insurance and background checks. Students are responsible for any healthcare costs related to eligibility for participation in clinical activities. Costs for these items will vary depending upon the student’s personal situation.

*I have read and understand the above policies: ____________________________ (Signature)*

**Return this completed page with registration fee to:**

UMKC School of Medicine EMS Education + 2411 Holmes Street, MG200 + Kansas City, MO 64108
FAQ's for EMT Program

Q: How many EMT courses do you hold each year?
A: There are currently three courses each year. One is in the fall which starts in mid-August, a winter offering starts in January, and a summer academy-style program that runs June to August.

Q: When does the class meet, and how long does it last?
A: The fall and winter EMT course meets from 6:00 to 10:00 p.m. on Tuesday and Thursday nights. The course is about 17 weeks long. The summer course meets 8:00 a.m. to 5:00 p.m. two weekdays each week for nine weeks.

Q: What are the admission requirements for the EMT program?
A: You must be at least 18 years of age and have a high school diploma or GED.

Q: Do I need to have a CPR card to get into the EMT program?
A: No. A BLS for Healthcare Providers course is part of the program.

Q: How much does the EMT program cost?
A: The tuition is $900 for the fall and winter classes, and $975 for the summer academy. A non-refundable registration fee of $100 is due with the registration, and is deducted from the total tuition. The remaining balance is due on the first night of class.

Q: Other than tuition and testing, what other costs might I incur as a participant in the EMT program?
A: You will receive a uniform shirt and text as part of your tuition. In order to participate in the clinical activities, students are required to have Student Professional Liability Insurance (approx. $35), a criminal background check (approx. $35), documentation of health insurance (or a waiver), and certain health requirements such as vaccinations and tests. The cost of the health requirements will vary by the student and their personal health history.

Q: How much does the practical and National Registry testing cost? Is it included in the program fee?
A: Depending upon the number of attempts an EMT candidate requires to pass the examinations, the testing can cost $140 - $200 or more. Testing fees are not included in the program tuition, and are the responsibility of the student.

Q: Can I receive college credit for taking this course?
A: No. The EMT program is an auxiliary offering of the School of Medicine. At this time the University does not offer credit for this course.

Q: Is there financial aid available?
A: As this is not a credit-granting course, and participants of the program are not enrolled students of the University, traditional financial aid is not available. The program is approved through the VA, and eligible veterans may qualify for assistance.

Q: Do I need a computer to take this class?
A: Yes, there are weekly online activities that are designed to help you be successful in the program. Furthermore, most of the quizzes and tests in the program are administered online. You will need access to a computer and the internet to participate in these activities.

Q: How do I register?
A: Complete the application. Send the application and the $100 registration fee to the EMS Education Program at this address:

UMKC School of Medicine EMS Education
2411 Holmes Street, MG-200
Kansas City, MO 64108

DO NOT apply to UMKC as a credit-seeking student or apply through the Registrar’s office.
Q: You mentioned clinical requirements. What are those requirements and where do I go to meet them?
A: In addition to a background check, health insurance, and professional liability insurance, there are specific health requirements that you must present documentation that you have met. The best place to start for meeting these requirements is to contact your family physician. You should review this list and determine if you are willing and/or able to meet them. If you cannot at this time, you may wish to delay your entry into the EMT program. These requirements are dictated by our clinical sites, and are subject to change at any time. The current requirements are:

- **TB screen results**: Present a TB screen less than 12 months old.
- **Measles/Mumps/Rubella**: provide documentation of diagnosed disease, laboratory evidence of immunity, or documentation of adequate vaccination
- **Varicella (Chickenpox)** --- proof of vaccination, physician diagnosed disease or, for those with a negative or uncertain history of varicella, positive serologic screening
- **Hepatitis B**: (immunization and/or titer; can waive, if documented)
- **Tetanus-Diphtheria-Acellular Pertussis**: within last 10 years

Q: How do I get my EMT license?
A: Upon successful completion of the EMT program, you will need to register for and successfully complete an EMT practical skills examination. These examinations are provided in Missouri by the National Institute for Emergency Medical Training (www.niemt.com). Upon successful completion of the skills examination, you will need to take the EMT knowledge examination provided by the National Registry of Emergency Medical Technicians (www.nremt.org). This is a computer-adaptive examination provided at Pearson-VUE testing centers. Upon successful completion of your testing, you will receive national certification as an EMT. You will then be able to apply for a state EMT license from the Missouri Department of Health and Senior Services.

Q: I have a criminal record. Can I still become an EMT?
A: Both the National Registry and the State of Missouri have felony conviction policies that could bar certain individuals with criminal records from becoming nationally certified, and therefore state licensed. These cases are decided by the National Registry and the State of Missouri upon application of the individual. We cannot advise any student one way or the other as to the likelihood of their being barred from certification or licensure.

Q: What if I decide the program is not for me? Can I receive a refund?
A: Yes. The tuition will be refunded less the $100 registration fee if the student notifies the program and withdraws before the fifth class session.* Otherwise, the tuition is not refundable. The registration fee will also be refunded if the student is not offered a seat in the class, or the class is canceled.

Q: I want to take the EMT course as preparation for a career in healthcare, but don’t plan to work as an EMT. Do I have to test and become licensed?
A: No. Quite often, persons who are interested in other healthcare professions such as nursing or medicine take the EMT course for initial exposure to becoming a patient care provider. There is no requirement that you participate in the certification and licensing examinations, or actually become an EMT.

Q: How long do I have to complete the National Registry testing?
A: It is program policy that all participants must initiate the testing process by registering for the state skills exam within one year of the date of the final exam for their EMT program. The National Registry requires that you take and pass the knowledge exam within one year of completing the state skills examination, and complete the entire certification process within two years of finishing your EMT course. The longer you wait to participate in the testing process, the more your chances of first time success decrease.

* A slightly different policy applies to the Summer Academy as the scheduling of the course is different.