

**UMKC School of Medicine**  
**Faculty Development Committee Meeting**  
**Meeting Minutes – Approved**  
**November 17, 2014 – 4:30 p.m. – SOM Dean’s Large Conference Room, M1-108**

**Attendance**

**Present:**

John W. Foxworth  
Christopher Boyce  
Paul Cuddy  
Deborah K. Green  
Emily Hillman  
Ellen Lavelle  
Jennifer M. McBride  
Rebecca R. Pauly

**Absent:**

Phil Byrne  
Nicole Fearing  
Timothy Myrick  
Jennifer L. Quaintance  
Alan Salkind  
William Troug  
David Wooldridge

Meeting called to order at 16:35 by **Dr. John W. Foxworth**, Chairman.

**Agenda Item 1: Dr. Rebecca Pauly** shared information from the recent AAMC 2014 Annual Meeting and provided a handout on ***Communicating with Impact: TIPS, TOOLS and STRATEGIES*** – Topics discussed:

- What’s In It For Me?
- Presence
- Microphone Use
- Resonate
- Breathe
- Articulate
- Reading Script
- Engage Your Audience With Storytelling
- Know Your Messages
- Video Message

Additional sessions/learner topics noted:

- Why Diversity is important – Blind spots occur when we focus on what we’ve been charged to see, leaving us unaware of activity occurring at the same time.
- Communication – For communication, you need clarity and empathy.
- Leadership/Direction/Purpose – How to Cope with/Thrive with a New Leader – Adapt your to-do list with his or her priorities. Make sure the new leader is not blindsided/surprised. As someone who has been in the location for a while, you can provide a context for decision making. Be on your A-Game immediately – as a person that hits the ground running. Articulate where you want the institution to be. Bloom where you are planted. Explain why your agenda item is important for the new leader to consider.
- Culture is more like an 18-wheeler than a Prius – it doesn’t turn on a dime.
- Mentoring
- Curriculum – Unit of measure is outcome. Integration of competencies and the time required for practice/performance.
- Visual Creation – A visual capture of a solution to a complex patient issue.

**Agenda Item 2: Dr. John Foxworth** asked the committee for feedback on what is working and what we should be doing or doing better. Following are responses:

- Participation in a free course offered by the School of Medicine – the process is simple. **Dr. Emily Hillman** is willing to serve as a resource for others who are interested. A generous offer from the Medical School.
- Developing and determining ways to disseminate a faculty newsletter.
- Participation in external programs, such as those sponsored by AAMC, that match faculty interests. The Department of Medicine will provide 50% of the tuition costs. The programs help through networking with others in similar positions. Go to [www.AAMC.org](http://www.AAMC.org) for more information on upcoming programs.

**The next Faculty Development Meeting** is scheduled at 4:30 p.m., **Tuesday, January 20, 2015** in the School of Medicine Medical Humanities Conference Room, Fourth Floor, M4-C01.

**Adjournment:** The Faculty Development Committee Meeting was adjourned at 5:30 p.m.

Respectively submitted,

John W. Foxworth, PharmD, Chair, Faculty Development Committee, and Asst. Dean, Faculty Development