

**UMKC School of Medicine
Faculty Development Committee Meeting
Meeting Minutes - Approved
January 20, 2015 – 4:30 p.m.
SOM Medical Humanities Conference Room, M4-C01**

Attendance

Present:

John W. Foxworth
Deborah K. Green
Rebecca R. Pauly

Absent:

Christopher Boyce	Jennifer M. McBride
Phil Byrne	Timothy Myrick
Paul Cuddy	Jennifer Quaintance
Nicole Fearing	Alan Salkind
Emily A. Hillman	William Trog
Ellen Lavelle	David Wooldridge

I. CALL TO ORDER

Meeting called to order at 4:35 p.m. by **Dr. John W. Foxworth**, Chairman.

II. PURPOSE

A brief meeting was held with a review of the agenda:

Agenda Item 1: Offsite Learning Opportunities: Specifics and Methods (Dr. John Foxworth) – Reviewed were Harvard Macy, a Cochrane Collaboration training workshop in Toronto, and ACGME-sponsored EBM conference in Boston, and a Harvard-based medical education course. The committee was asked to submit names of faculty deserving sponsorship to attend some of these opportunities.

Agenda Item 2: New CME Opportunities (Dr. John Foxworth) – A new opportunity to earn CME credit for preparing to teach students and residents was reviewed.

Agenda Item 3: Medical Communications in Department of Medicine (Dr. John Foxworth) – An article from *Academic Medicine* (2012;89:1623-9) was discussed. It addressed effective medical communications being improved by a division of medical communications within a department of medicine in Brigham and Women's Hospital in Boston. Addressed were physician to physician, physician to lay, and physician to media communications.

Agenda Item 4: Mentoring and Diversity Awards (Dr. Rebecca Pauly) – Accepting nominations for each until the end of this month – January 31, 2015.

Agenda Item 5: Speed Mentoring 2: Mentor Input for your CV and Biographical Sketch (Dr. Rebecca Pauly) – The Professional Development Series – Speed Mentoring 2 is scheduled for **Tuesday, February 10, 2015 from 4:30 – 6:30 p.m., School of Medicine, Theatre B.** (Note: A training session to prepare the mentors – Wednesday, January 21, 2015.)

Agenda Item 6: Docent Council Retreat (Dr. Rebecca Pauly) – The Docent Council Retreat was held on Saturday, January 10, 2015. The retreat was very well received with 33 attendees.

III. CLOSING REMARKS

The next Faculty Development Meeting is scheduled at 4:30 p.m., **Monday, March 16, 2015 in the School of Medicine Medical Humanities Conference Room, Fourth Floor, M4-C01.**

IV. ADJOURNMENT

The Faculty Development Committee Meeting was adjourned at 5:00 p.m.

Respectively submitted,

John W. Foxworth, PharmD, Chair, Faculty Development Committee, and Asst. Dean, Faculty Development