

UMKC School of Medicine
Faculty Development Committee Meeting
Meeting Minutes
January 16, 2018 – 4:30 p.m.
SOM Medical Humanities Conference Room, M4-C01

Present:

John Foxworth
Rebecca Pauly
Emily Hillman

Absent:

Scott Barber	Daniel Dim
Deborah Green	Donald Barnett
Hana Hamdan	Chris Boyce
Ross E. Newman	Maria Cole
Nirav J. Shastri	Christophen Shaw
Christopher Boyce	Maria Cole
Thaer Daifallah	

Invited guest: Brenda Rogers

I. CALL TO ORDER

Meeting called to order at 4:30 p.m. by **Dr. John W. Foxworth**, Chairman.

The floor was yielded to Dr. Rogers, who was invited to the meeting to inform the committee about her faculty development needs as regards Student Affairs. She spoke first about the loss of admin assistants (5 down to 2). Replacements are not expected. There is also a shortage of ETCs, and many in student affairs are performing several functions in addition to their regular duties.

It was mentioned that some faculty rely heavily upon admin assistants, while others do not. We discussed help in updating MyVita for faculty, and training some personnel to help with that function. We discussed additional training for MyVita for aides as well as faculty, perhaps in February or March. An additional problem created by a shortage of personnel in Student Affairs is that of inadequate numbers of people to proctor examinations. Dr. Rogers mentioned that some students had complained that faculty expectations of students were unclear at times, and that faculty did not always model the behavior expected from students.

We thought a few FD activities might be planned:

- Case problems: expectations of students and role modeling
- Professionalism and role modeling
- Clear communication
- Career guidance for students

Other items mentioned briefly:

- Awards, notably the Dr. Papasian award (criteria, timing)
- A grant seminar
- LCME training
- Preparation of an annual faculty development calendar of activities

Attempt to have an FD event every other month

The next Faculty Development Committee Meeting will be held on **Monday, April 16, at 4:30 – 5:30 p.m., School of Medicine Medical Humanities Conference Room – M4-C01.**

II. **ADJOURNMENT**

The Faculty Development Committee Meeting was adjourned at 5:30 p.m.

Respectively submitted, **John W. Foxworth**, PharmD, Chair, Faculty Development Committee, and Assoc. Dean, Faculty Development, and Rebecca Pauly, MD, Associate Dean Faculty Development.