

## **PROCEDURES FOR OBTAINING NPI NUMBER THROUGH WEB (National Provider Identifier)**

As a Health Care Provider, you will need a NPI number to practice medicine. You must obtain this number and provide to the GME Office as soon as you receive it.

To **apply for an NPI number**:

1. Go to web site: **<https://nppes.cms.hhs.gov>**
2. Select National Provider Identifier (NPI)
3. Select Apply on-line for an NPI
4. NPI Application Instructions: **Information Required for Individual Providers**
5. Select Begin Application Form
6. Select NPI User ID and Password – Create your account, **KEEP YOUR LOGIN INFORMATION - YOU WILL NEED THIS DURING YOUR CAREER!!**
7. Begin entering information
  - A. **USE YOUR TRAINING HOSPITAL ADDRESS & PHONE NUMBER LISTED ON PAGE 2. THIS IS PUBLIC INFORMATION - NEVER USE YOUR PERSONAL ADDRESS & PHONE NUMBERS!!**
  - B. Provider Taxonomy Code: Please list the following:  
390200000X and state Student Healthcare in the space next to the blocks. (This code is for all individuals who are enrolled in an organized health care education/training program leading to a degree, certification, registration, and /or licensure to provide health care).  
If you have your License Number please list it, if not leave it blank.
8. Section 4A – Individual Practitioner’s Signature
9. Section 5A – Contact Person: Check the Block and enter your e-mail (#8) and telephone (#9).

### **Helpful information:**

To obtain a hard copy of the completed application, you **MUST** print each screen (you **cannot** print the entire application at the end before submitting)

Upon completion and submission you will receive an e-mail with a tracking number. You will receive another E-mail later with your NPI number. Print this e-mail for your records and forward the e-mail to Rhonda Hughes in the GME Office at [hughesrs@umkc.edu](mailto:hughesrs@umkc.edu).

**You need this unique identifier number throughout your life-time as long as you continue to practice medicine (as you apply for other privileges, change jobs, etc.).**

## HOSPITAL PRACTICE LOCATION INFORMATION

### **Truman Medical Center – Hospital Hill (HH)**

2301 Holmes Street  
Kansas City, MO 64108  
Pharmacy Phone 816-404-4175  
Pharmacy Fax 816-404-0003

### **Truman Medical Center – Lakewood (LW)**

7900 Lee's Summit Road  
Kansas City, MO 64139  
Pharmacy Phone 816-404-4862  
Pharmacy Fax 816-404-7716

### **St. Luke's Hospital**

4401 Wornall Road  
Kansas City, MO 64111  
Pharmacy Phone 816-932-2107  
Pharmacy Fax 816-932-2843

### **Children's Mercy Hospital**

2401 Gillham Road  
Kansas City, MO 64108  
Pharmacy Phone 816-234-1556  
Pharmacy Fax 816-855-1956

### **Center for Behavioral Medicine**

1000 E. 24<sup>th</sup> Street  
Kansas City, MO 64108  
Pharmacy Phone 816-512-7481  
Pharmacy Fax 816-512-7486

### **Truman Behavioral Medicine**

The Canvas Healing Building  
300 W. 19<sup>th</sup> Terrace  
Kansas City, MO 64108  
Pharmacy Phone 816-404-6004  
Pharmacy Fax 816-404-6003