

Resident Return Check List 2016

Name: _____

Program: UMKC-Department of Psychiatry Residency Program

Mail documents in single **9 x 12 envelope** to Sherry Bushmoyer; UMKC-Department of Psychiatry, 1000 E. 24th Street, Kansas City, MO 64108; please contact Sherry Bushmoyer at sherry.bushmoyer@dmh.mo.gov with questions.

PLEASE READ ALL INSTRUCTIONS

Most questions can be answered in the application/supplemental instructions.

- Temporary License Application form - print, complete w/photo, have signature notarized, return**
1. Read instructions in application & supplemental instructions – very important!
 2. **Please include a \$30 CHECK, MONEY ORDER OR CASHIERS CHECK** payable to: Missouri Board of Healing Arts
 3. You must request that Official FINAL Pre-Medical & Medical transcripts with school seal be mailed **AS SOON AS POSSIBLE** directly to the following location:

Sherry Bushmoyer, Residency Program Coordinator

Center for Behavioral Medicine
1000 E. 24th Street
Kansas City, MO 64108

4. Keep a copy of your license application for your records & return a COMPLETE ONE-SIDED application & REQUIRED DOCUMENTS to me ASAP. TWO-SIDED APPLICATIONS WILL BE RETURNED!

DO NOT CALL THE LICENSING BOARD FOR APPLICATION ASSISTANCE OR QUESTIONS.

- Center for Behavioral Medicine (CBM)-Medical Staff Application – print, complete, sign, return**

- Education & Training History Form – print, complete, return**

A clear scanned & emailed PDF is acceptable.

- NPI – Forward copy of email with your assigned NPI number to sherry.bushmoyer@dmh.mo.gov**

- NPDB (National Practitioner Data Bank) Required ONLY for Residents who graduated Medical School prior to May2016**

- Health form – print, complete, and return with supporting immunization documentation**

- Authorization for Release of Information – have signature notarized and return**

- Copy of ECFMG Certificate (IMG's Only) – A clear scanned & emailed PDF is acceptable.**

*NPI (National Provider Identifier) Required for **ALL** Residents

*PLEASE NOTE: NPI & NPDB ARE TWO SEPARATE ENTITIES.

For information to obtain the NPDB report, refer to the License Application Instructions.

Please send packets with completed check list on top.
ELECTRONIC RETURNS WILL NOT BE ACCEPTED (EXCEPT WHERE INDICATED)