

Submit your annual University Financial Disclosure

As part of the University of Missouri System policy on conflicts of interest located in the Collected Rules & Regulations Chapter [330.015](#), the University requires that members of the UMKC research community complete an annual disclosure to disclose any interest that is an actual or possible conflict of interest.

1. Go to: <https://umkc.ecompliance.umsystem.edu/login>
2. Select the **Conflict of Interest** button.



3. Click the blue button – “Submit your Outside Interest Disclosure Form”



4. Answer the remaining questions about your outside interests in the disclosure system and complete.

Begin Outside Interest Disclosure Form

Tips for reporting for the first time:

- Answer questions as thoroughly as possible. A lack of information may result in the COI Office contacting you for further information. This could result in a delay in the approval process.
- “Add an Outside Entity” must be selected for each outside entity.
- Activities done outside of the University which are part of your University appointed responsibilities do not need to be reported.
- Service on a federal granting agency study sections (e.g. NIH) does not need to be reported.
- All faculty and exempt staff (i.e. paid monthly) are required to report at least once a year. If there are changes to your outside activities prior to the next reporting period, an updated form must be submitted immediately.
- After you report for the first time, the information provided will automatically populate to all subsequent forms.

Tips for updating a previously submitted form:

- eCompliance will populate a new form based on the information previously submitted. Please review the previously entered information for accuracy and make changes if necessary.
- If you have new entities to report, click “Add an Outside Entity” in the Outside Entity section.
- To remove an entity, select the drop down arrow and click “Remove” in the Outside Entity section.
- Please note the form questions may have changed since you last reported. There may be additional questions that you are required to complete prior to submission.

For questions or concerns, please call the Conflict of Interest Office at (816) 862-4388.

[Continue](#) [Cancel](#)

Employee Information

Considering your primary appointment, please answer the following questions:

1. Select the category that best describes your University employment status:
 - Institutional leadership position
 - Dean/Chair
 - Faculty
 - Adjunct faculty
 - Staff
 - Graduate student/Postdoc/Resident
 - Other
2. Please briefly describe your University responsibilities.