

## **Graduate and Doctoral Faculty Membership Criteria for UMKC School of Medicine**

MAY 25, 2015

There are 4 classifications of Graduate and Doctoral Faculty membership at UMKC and the SOM: Graduate Faculty, Adjunct Graduate Faculty, Ex-Officio graduate faculty and Doctoral Faculty.

Privileges and Responsibilities of the Graduate and Doctoral Faculty are summarized in Appendix 1 (attached) of the UMKC Operating Procedures for Graduate Education<sup>1</sup>.

### **Graduate Faculty Criteria**

1. Holds a regular Faculty Appointment (tenured or tenure-track) or a full-time, ranked, non-tenure track University appointment at the rank of Assistant Professor or higher.
2. Possesses appropriate terminal degree.
3. Must participate in graduate student teaching or advising.

### **Adjunct Graduate Faculty Criteria**

1. Other UMKC School of Medicine faculty with applicable terminal degree.
2. Must participate in graduate student teaching or advising.

### **Ex-officio Graduate Faculty**

1. The President, Chancellor, Provost, Vice Chancellors, Vice Provosts, Academic Deans, the Dean of Libraries, Chairpersons/Heads of the academic departments and divisions, and comparable academic officers are ex-officio members of the Graduate Faculty.

### **Doctoral Faculty Membership Criteria** (discipline specific criteria may apply)

1. Holds a regular Faculty Appointment (tenured or tenure-track) University appointment at the rank of Assistant Professor or higher.
2. Possesses appropriate terminal degree or equivalent qualifications.
3. Must participate in graduate student teaching or advising.
4. During the past five years, meet the minimum standard of four significant scholarly accomplishments: The applicant must have at least three peer reviewed journal articles plus one additional accomplishment listed in Table 1. This requirement is waived for initial 5 year appointment.

**Procedure:** The graduate faculty appointments are annually reviewed and approved by the SOM Graduate Council and Dean, then forwarded to the Dean of School of Graduate Studies. The SOM Doctoral Nominating Committee, in conjunction with the SOM Dean, makes recommendations for doctoral faculty to the UMKC Graduate

Council/Dean of School of Graduate Studies for review and approval. Doctoral Faculty appointments are for 5 years.

<sup>1</sup>Operating Procedures and Structure for Graduate Education at the UMKC revised Feb 18, 2011.

Table 1: List of scholarly or creative achievements in area of professional specialization:

- Peer-reviewed journal articles
- Peer-reviewed internet publication
- Peer-reviewed conference articles
- Externally funded research grants
- Book Author
- Book Editor (primary)
- Chapter (in book ) Author
- Major Conference Contribution (examples, national or international conference, Keynote or award-related presentation, development and presentation of curricular track)
- Report for External Body
- Applicants may request consideration of other activities

Appendix 1: Summary of Adjunct Graduate, Graduate, and Doctoral Faculty Criteria, Responsibilities, and Procedures

Category	Criteria for membership	Privileges and Responsibilities	Application Process
Adjunct Graduate Faculty	Terminal Degree or equivalent qualifications	<p>Serve on supervisory and examining committees for graduate students unless restricted by the degree program. [Note: The majority of each committee must be regular Graduate Faculty members.]</p> <p>Teach graduate level courses.</p>	Each discipline or academic unit determines criteria consistent with the general criteria. Nominations will originate with the faculty, proceed through departmental channels, and will be submitted to the Graduate Dean through the AU Dean. The Graduate Dean approves these appointments on an annual basis.
Graduate Faculty	<p>Regular faculty appointment (tenure or tenure-track) at UMKC with rank of Asst Prof or higher; <b>or</b> full-time, ranked, non-tenure-track faculty appointment at UMKC, <b>or</b> grad faculty appointment from another UM campus, <b>and</b></p> <p>Terminal Degree</p>	<p>Serve on supervisory and examining committees for graduate students unless restricted by the degree program.</p> <p>Teach graduate level courses.</p> <p>Direct master's theses.</p> <p>Serve as Academic Advisor to graduate students.</p> <p>Serve on the Graduate Council if elected by the Graduate Faculty within the respective academic unit or appointed by the Chancellor.</p>	Each discipline or academic unit determines criteria consistent with the general criteria. Nominations will originate with the faculty, proceed through departmental channels, and will be submitted to the Graduate Dean through the AU Dean. The Graduate Dean approves these appointments on an annual basis.
Doctoral Faculty	<p>Regular faculty appointment (tenure or tenure-track) at UMKC.</p> <p>Fulfill discipline-specific criteria (unless within 5 years of completing degree and dissertation)</p>	<p>All rights and privileges granted to UMKC Graduate Faculty.</p> <p>Chair doctoral dissertation committees.</p>	Each discipline or academic unit determines criteria consistent with the general criteria. Nominations will originate with the faculty, proceed through departmental channels, and will be submitted to the Graduate Dean through the AU Dean. The Graduate Council reviews and makes recommendations to the Graduate Dean on appointment or reappointment to the doctoral faculty. All doctoral faculty must reapply at 5-year intervals to maintain doctoral faculty status
Ex-officio Graduate Faculty	The President, Chancellor, Provost, Vice Chancellors, Vice Provosts, Academic Deans, the Dean of Libraries, Chairpersons/Heads of the academic departments and divisions, and comparable academic officers are ex-officio members of the Graduate Faculty.	<p>Serve on the Graduate Council if selected.</p> <p>Vote within the academic unit on graduate program matters including awarding degrees.</p> <p>Serve as non-voting members of supervisory and examining committees for graduate degree programs.</p> <p>Teach graduate courses.</p>	Each discipline or academic unit determines criteria consistent with the general criteria. Nominations will originate with the faculty, proceed through departmental channels, and will be submitted to the Graduate Dean through the AU Dean. The Graduate Council reviews and makes recommendations to the Graduate Dean on appointment or reappointment to the doctoral faculty.