

**HONOR COUNCIL BYLAWS
SCHOOL OF MEDICINE
UNIVERSITY OF MISSOURI-KANSAS CITY**

ARTICLE I. NAME AND AUTHORITY

Section 1.1 Name

This body shall be known as the Honor Council of the School of Medicine, University of Missouri-Kansas City (the "Council").

Section 1.2 Authority

The Council operates under the authority of the Dean of the School of Medicine and the University of Missouri Board of Curators.

ARTICLE II. PURPOSE

The Council ensures that students enrolled in the School of Medicine's BA/MD, MD, and graduate professional programs involving direct patient care adhere to the professionalism standards of their respective professions as defined in the Standards of Professional Conduct.

ARTICLE III. COMPOSITION AND MEMBERSHIP

Section 3.1 Composition

The Council shall consist of ten (10) members eligible to vote:

Position	Voting Status
Chair	Voting
Docent	Voting
Basic Sciences Faculty	Voting
Clinical Sciences Faculty (3)	Voting
Humanities/Social Sciences Faculty	Voting
Graduate Faculty	Voting
Year 3-6 BA/MD or MD Student	Voting
Graduate Student	Voting

Section 3.2 Appointment

All voting members shall be appointed by the Dean of the School of Medicine.

Section 3.3 Eligibility Requirements

- (a) Student members must maintain good academic and disciplinary standing.
- (b) Students placed on academic or disciplinary probation are immediately ineligible for continued membership.
- (c) Students previously found responsible for violating the Standards of Professional Conduct are ineligible for membership.
- (d) The Dean may remove any member whose continued service is not in the best interest of the School of Medicine.
- (e) Members may not serve concurrently on the Council on Evaluation, the Committee on Progression, School of Medicine Graduate Council or the Coordinating Committee.

Section 3.4 Terms of Service

- (a) Chair: Seven (7) years
- (b) Faculty members: Four (4) years
- (c) Student members: One (1) year
- (d) Initial appointments may be staggered (two to four years) to ensure continuity.

Section 3.5 Term Limits

Members may be reappointed once for one additional consecutive term. No member shall serve more than two consecutive terms in the same position.

Section 3.6 Vacancies

- (a) Members may resign at any time by submitting written notice to the Chair.
- (b) The Dean shall fill all vacancies by appointment.
- (c) Membership and voting privileges are non-transferable.

Section 3.7 Attendance Requirements

Members must attend at least fifty percent (50%) of scheduled meetings annually to retain membership. Failure to meet this requirement may result in removal from the Council.

Section 3.8 Member Responsibilities

Voting members shall:

- (a) Review all materials distributed prior to meetings;
- (b) Participate actively in deliberations concerning student adherence to the Standards of Professional Conduct;
- (c) Maintain confidentiality of all proceedings;
- (d) Recuse themselves from matters involving conflicts of interest as described in the Conflict of Interest and Confidentiality statement signed upon appointment to the Honor council.

ARTICLE IV. OFFICERS

Section 4.1 Chair

- (a) The Chair shall preside over all Council meetings.
- (b) The Chair serves as the Council's representative to the Coordinating Committee.
- (c) The Chair may appoint an Acting Chair when unable to fulfill duties.
- (d) The Chair shall ensure compliance with established policies and procedures.

Section 4.2 Acting Chair

The Acting Chair shall exercise all powers and duties of the Chair during the Chair's absence or inability to serve.

ARTICLE V. MEETINGS AND PROCEDURES

Section 5.1 Meeting Schedule

The Council shall meet on an as-needed basis as determined by the Chair or as required by pending matters.

Section 5.2 Quorum

Five (5) voting members shall constitute a quorum for the transaction of business.

Section 5.3 Voting

- (a) Each voting member shall have one vote.
- (b) Decisions shall be made by majority vote of members present and voting.
- (c) Proxy voting is not permitted.

Section 5.4 Procedural Guidelines

- (a) Meetings shall be conducted according to the guidelines outlined in the Honor Council Procedures for Violations of the Standards of Professional Conduct.
- (b) All policies and procedures are contained in the University of Missouri-Kansas City School of Medicine Standards of Professional Conduct and Honor Council Procedures, approved by the University of Missouri Board of Curators (December 1994, revised January 31, 2013, June 26, 2025).
- (c) Robert's Rules of Order, Newly Revised (current edition), shall govern all proceedings not otherwise specified in these bylaws.

Section 5.5 Confidentiality

All Council deliberations, records, and proceedings are confidential except as required by law or University policy. All members are required to sign a Confidentiality & Conflict of Interest Agreement upon appointment to the Honor Council.

Section 5.6 Minutes and Reporting

- (a) Minutes shall be maintained for all Council meetings.
- (b) Minutes shall be forwarded to the Coordinating Council for review and approval.
- (c) Final approval of minutes rests with the Dean.

ARTICLE VI. AMENDMENTS

Section 6.1 Amendment Process

These bylaws may be amended by a two-thirds (2/3) vote of voting members present at any meeting where quorum is established, provided that:

- (a) Written notice of proposed amendments is distributed to all members at least ten (10) business days prior to the vote; and
- (b) All amendments are subject to final approval by the Dean.

Section 6.2 Review

These bylaws shall be reviewed at least once every five (5) years to ensure continued relevance and effectiveness.

ARTICLE VII. EFFECTIVE DATE

These bylaws shall become effective upon approval by the Dean of the School of Medicine.

ADOPTION AND APPROVAL

Adopted by the Honor Council: February 24, 2026 ~~(Date)~~

Reviewed by Coordinating Committee: March 24, 2026 (Date)

Approved by the Dean, School of Medicine: March 25, 2026 (Date)