

Responsibility Matrix

July 8, 2022

Project award Close-out	Principal Investigator	SOM Office of Research Administration (ORA)	ORS Sponsored Programs	ORS Office of Commercialization	ORS Compliance
Resolve any budgetary discrepancies before close out	R	S	S		
Provide final financial report and ensure the return of any unspent funds to the sponsor		S	R		
Deactivate project MO code and close award in PeopleSoft		S	R		
Certify final project expenditures and ensure project is conducted in accordance with University Policies	R	S			

Legend: R= Responsible S= Support