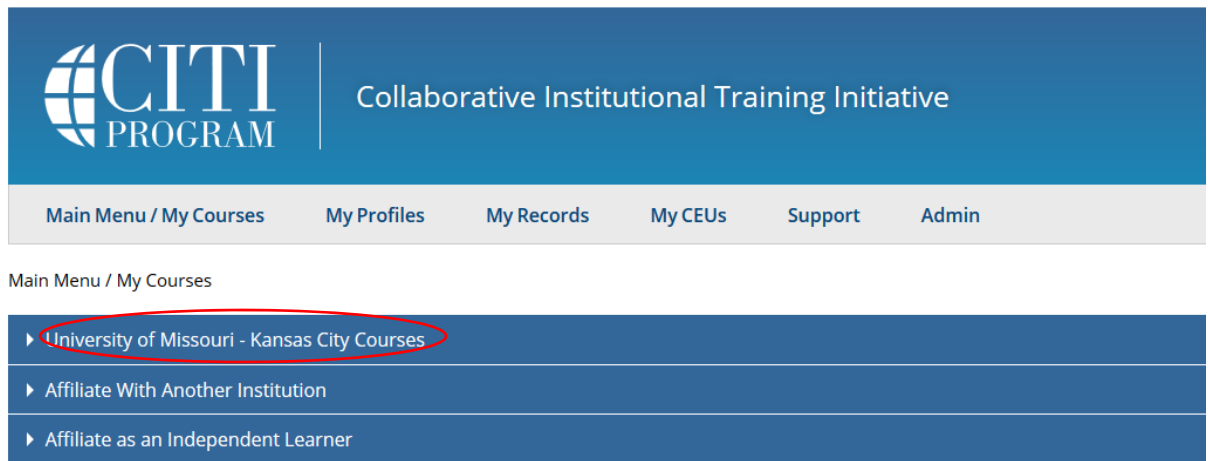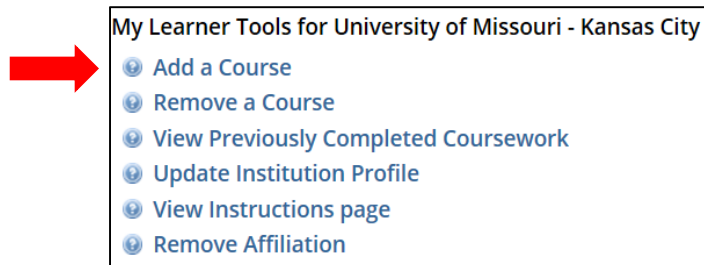1. Go to https://www.citiprogram.org/

2. Click "Log in."

3. Log in to your account with your *CITI* **User name** and **Password**.

4. Click Select **University of Missouri-Kansas City Courses**

5. Select **Add a Course**

6. Select "**Basic Introduction to Biosafety**," "**Biosafety Refresher Course**," and "**Training for Investigators, Staff and Students Handling Biohazards**" under Question **7**

7. Complete the other 9 questions and click "**Submit**" at the bottom of the page to confirm your selection.